

# <Yeungnam University Central Library>

Yeungnam University Central Library Web Site : <http://slima.yu.ac.kr/lib/>

Click the [ENG] to change language.

The screenshot displays the Yeungnam University Central Library website. At the top, there is a navigation bar with links for '소장자료' (Collections), '신착자료' (New Acquisitions), 'eContents', 'My Library', '도서관서비스' (Library Services), '도서관안내' (Library Guide), and '커뮤니티' (Community). A red box highlights the 'ENG' language link in the top right corner. The main search area features a '빠른검색' (Quick Search) button and a 'My Library' section with links for '개인도서관' (Personal Library), '개인정보관리' (Personal Information Management), '대출/영신/예약' (Loan/Reservation/Request), '원문복사신청/조회' (Full-text Copy Request/Check), '개인도서신청리스트' (Personal Book Request List), and '온라인 학위논문제출' (Online Thesis Submission). The sidebar on the left includes a 'News' section with a '천마독서 장학금' (Cheonma Reading Scholarship) announcement and a '추천도서' (Recommended Books) section. The footer contains logos for various academic and research institutions, including NDSL, KISTI, KORS, and the National Library of Korea.

## Library Status

Facility	
Central Library	24,003 m <sup>2</sup>
Science Library	9,983 m <sup>2</sup>
Law Library	1,559 m <sup>2</sup>
Medical Library	1,484 m <sup>2</sup>
(Total)	37,029 m <sup>2</sup>
No. of Seats	5,900

Collections (as of Dec., 2007)	
Books	1,529,774
Academic Periodicals	2,584
Electronic Materials	24,048
Non-Book Items	51,827
Old & Rare Books	80,881
e-books	20,829

## Opening Hours

During Semester	Mon - Fri	09:00 - 22:00
	Sat	09:00 - 13:00
During Vacation	Mon - Fri	10:00 - 16:00
	Sat	Closed

\* The opening hours during vacation are subject to change.

\* The general reading room is open 24 hours throughout the year.

## Borrowing & Returning

All materials are arranged by themes in each of the central library, (general, humanities, society, and arts & physical aptitude), the science library, (science and technology), and the law library, (law and human rights). Users may access the resources after searching through the library catalogue online, (<http://libs.yu.ac.kr>), and checking the location of the books.

### 1. Borrowing Limits & Loan Periods

Classification	Borrowing (items)	Loan Period
Undergraduate	5	14 days(2 weeks)
Graduate Student	10	30 days (1 month)
Part-Time Instructor	20	60 days (2 months)
Faculty Member	30	180 days (6 months)
Special Member (local resident, student on leave or absence, graduate)	3	14 days (2 weeks)

\* Up to five AV items, including CD-ROMs, can be borrowed at a time.

- First search for the item on the online library homepage, (<http://libs.yu.ac.kr>), and check its stored location and availability, retrieve and borrow it.
- Users must borrow library materials using their own ID card. Borrowing resources with the use of another person's ID card is not permitted.
- In order to borrow library materials, it is required that borrowers enter their password. Initial passwords are set as the last seven digits of the person's resident registration number. The password should be administrated in the library system independently of the EASY SYSTEM password.

### 2. Placing Check-Out Materials on Hold

- You may place an item on hold and have preferential rights to it when all copies of the desired item are currently checked out.
- Hold requests are limited to up to two books for undergraduates, and four books for graduate students and faculty staff. When the requested item is returned, an SMS message will be transmitted to the cell phone of the reserving user, and the item will be stored under that person's name for two days.



### 3. Renewing Materials

- This service is for use when you want to extend the loan period of library materials. Renewing is possible up to three times for each item.
- You may not renew materials if the loan period is overdue, or if another library user has placed it on hold.

### 4. Returning Materials

You must return any borrowed library materials to the circulation desk within the loan period. The matters to be considered and referenced relating to the returning of materials are as follows:

- Returning using the book return box
  - › Operated only on Sat, Sun, and vacations during the semester, and every day during vacation periods, (after the end of the operation time)
  - › Established site : 1F lobby of the central library, entrance of the natural science material room at 1F of the science library, and at the entrance of the law material room at 1F of the law library
- Returning by mail : Circulation office of the central library, Yeungnam Univ. 214-1, Dae-dong, Kyeongsang-si, Kyeongsangbuk-do, 712-749
- In the event you have some overdue resources, you will not be allowed to borrow library materials for the number of days equivalent to the total overdue dates.
  - ▶ In the event you delay returning three books for five days after their due date → 3 books × 5 days = suspension of borrowing library material rights for 15 days
- If the borrowed items are lost or damaged beyond repair, they should be replaced by exact duplicates of the original items. (For further details, contact the circulation office ☎ 810-1675)



## Library Services Guide

### 1. Purchase Request for Non-Library Materials

In case you need an item not held by the library, you may request it to be purchased through the library homepage. The requested items will be purchased and arranged in the library with top priority. When the purchase of the requested item is completed, a reservation for the item will be automatically placed, and an SMS message transmitted. \* Contact us : Acquisition Team ☎ 810-1657

### 2. Material Copying Service

For materials not held at the library, you may request and receive copies. Charges will apply for this.

\* Contact us : 3F of the central library ☎ 810-1687, 2F of the science library ☎ 810-1699



## Reading Rooms

Central Library		
Floor	Name of Room	TEL
B1	1st Reading Room, 2nd Reading Room	
	Newspaper Room	810-1687
	Copy Room	816-2988
1F	Information Desk, Circulation Office	810-1675
	Digital Resource Room	810-1674
	Stack Room	810-1681
2F	Humanities/Arts	810-1680
	Linguistics and Literature	810-1681
	Circulation/Returns Desk	810-1682
	Research Reading Room	810-1681
3F	Generalities/Theses & Dissertations	810-1687
	Social Science	810-1689
	Circulation/Returns Desk	810-1692
	Research Reading Room	810-1689
4F	Group Study Room, Stack Room	810-1689
5F	Old Book Collection Room	810-1679
6F	Old Book Display Room	810-1679
7-11F	Book Room, Personal Collection Room	810-1679
12-19F	Research Institute Offices	
20F	Cafe	

Science Library		
Floor	Name of Room	TEL
1F	Natural Science Resources (Circulation Room)	810-1695
	Periodicals	810-1698
2F	Electronic Information Room	810-1699
	Copy Room	813-2301
	1st Reading Room	
3F	2nd Reading Room, 4th Reading Room, Stationery Store	
4F	3rd Reading Room, Laptop Room	

Law Library		
Floor	Name of Room	TEL
1F	Law Resource Room, Information Search Room	810-1667
2F	Lecture Room	
3F	General Reading Room (300 Seats)	

Medical Library		
1F, Yeungnam Univ. Medical Center, Daemyeong-dong		

## Reading Room Seat Status

Classification		No. of Seats
Central Library	1st Reading Room	344
	2nd Reading Room	394
Science Library	1st Reading Room	484
	2nd Reading Room	527
	3rd Reading Room	505
	4th Reading Room	419
Law Library	General Reading Room	300
Medical Library	Medical Center Reading Room	104
	Medical School Reading Room	120
Others	Graduate University	90
	KOSIWON(Civil Service Examination Preparation Building)	180
	Saenghwal-Kwan	416
Colleges	Liberal Arts	80
	Sciences	72
	Engineering	164
	Law	104
	Political Science & Public Administration	60
	Commerce & Economics	350
	Pharmacy	80
	Natural Resources	124
	Human Ecology & Kinesiology	84
	Education	96
	Music	30





# Library Services Guide

## 3. Using Electronic Materials

Web DBs, e-journals, and e-books provided by the library can be used anywhere on campus free of charge. Almost all domestic and foreign academic journals can be read and printed.

\* Contact us : Electronic Material Team ☎ 810-1674

## 4. Off-Campus Access

You can use e-journals and WEB DBs purchased by our library off campus through the off-campus access program. Log on to the "Off-Campus Access System" and use the desired DB. \* Contact us : Electronic Material Team ☎ 810-1674

## 5. Using Printers, Photocopy Machines, and Scanners

You may use the printers, photocopy machines, and scanners in each material room. Payment to use the printers and photocopy machines does apply, and an exclusive card for payment may be purchased in the copy room of each library.

## 6. Group Study Room

There are four group study rooms in the central library and one in the science library. You may use them after making a reservation through the library homepage. Reservations for the group study room of the science library can be made at the 1F circulation desk, on a first-come, first-served basis. \* Contact us : Social Science Material Team ☎ 810-1689

## 7. Using PCs

The digital resource room of the central library has 130 PCs, and the electronic information room of the science library has 55 PCs for library users. You may use them on a first-come, first-served basis.

## 8. Seat Assignment in the Reading Room

To use a seat in the reading room, you must be assigned a seat using the seat arrangement machine. You can use the seat for four hours per assignment, and should receive an allowance for an extension at the seat arrangement machine in order to extend this time. You may not

use the seat without an ID card or a library card.

## 9. Issuing Temporary Library Cards

If you do not have a student ID card or have lost it, you may request the issuance of a temporary library card and use the facilities and services, including borrowing and seat assignment rights. When you visit each circulation desk of the central library and the science library in person, the temporary library card may be issued immediately. An identification card is required.

\* Contact us : Electronic Material Team ☎ 810-1674

## 10. Password

When you login to the library homepage and borrow library materials, a password is required. This password is different from your EASY SYSTEM password, and is used only

for library services. The initial password is the last seven (7) digits of your resident registration number. You may borrow library resources after changing your initial password. If you have lost or forgotten your password, you can use the password finding function. A new password will then be transmitted to the user's cell phone by SMS message. The password must comprise of only digits.

## 11. Transmission of SMS Messages

For return notification, overdue information, the arrival of held items, and finding passwords, SMS messages will be transmitted. If you change your phone number, the registered phone number should be changed immediately. Phone numbers modified in the personal information area of EASY SYSTEM will be applied to the library system.

## 12. Lost or Damaged Materials

If you lose or damage borrowed library materials, you should replace them with an exact duplicate of the original materials. When it is impossible to purchase an exact duplicate, substituting a similar item may be permitted. When deliberate damage or removal with library permission is discovered, the punishment of prohibition of library use for six months will be imposed. \* Contact us : Electronic Material Team ☎ 810-1674

