

<How to get the Academic Record(Grade Record)>

1. Go to the One Stop-Service Center and find the certificate machine.

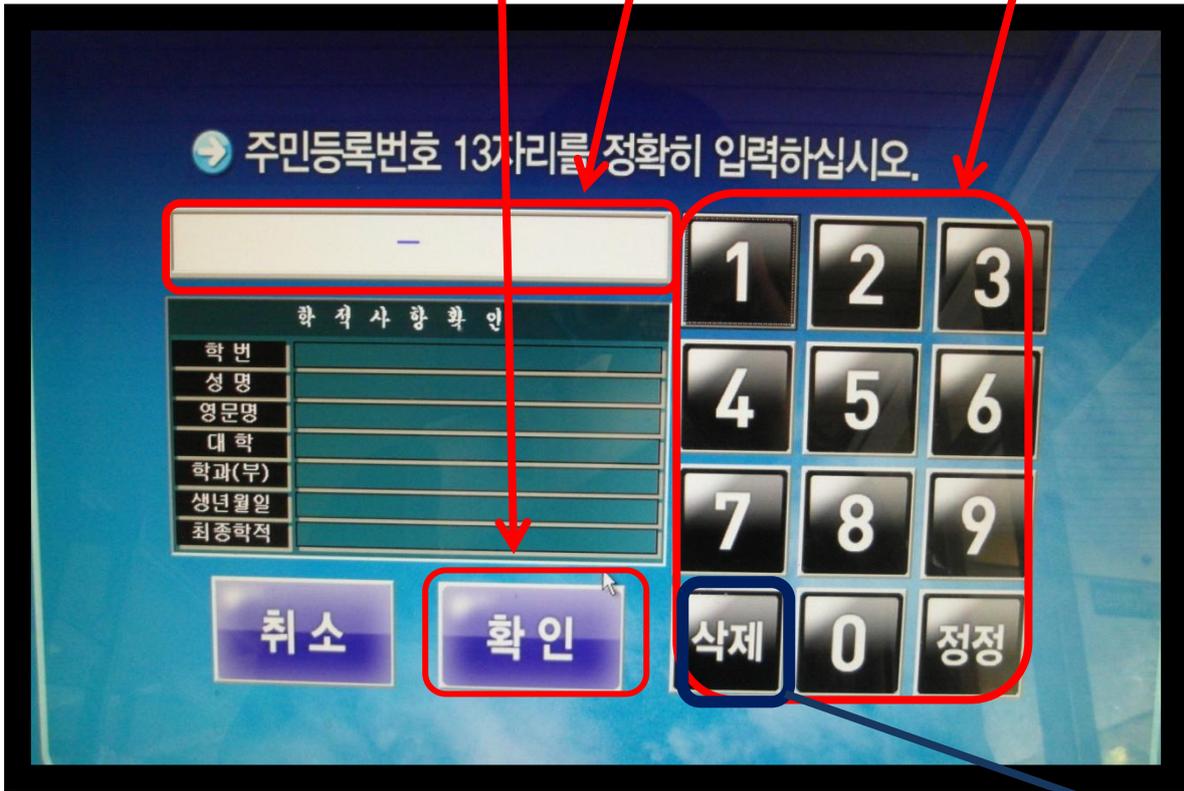


2. Push the [대학원](Graduate School) button.

The image shows a web interface for Yeungnam University's certificate issuance system. At the top left is the university logo and name. The main heading is '영남대학교 증명서 발급기' (Yeungnam University Certificate Issuance System). Below this is a progress bar with five steps: Step 01 (주인등록 입력), Step 02 (증명서 종류 선택), Step 03 (출력 매수 입력), Step 04 (인쇄 (증명출력)), and Step 05 (결제하기). At the bottom, there are three buttons: '학부 Faculty', '대학원 Graduate School' (highlighted with a red box), and '학점은행제 Academic Credit Bank System'. A table at the bottom right lists fees for different certificate types and student categories.

Category	국문증명서 (Korean Certificate)	영문증명서 (English Certificate)
재학/휴학생 (Current/Leave Student)	400원	500원
졸업/제적생 (Graduate/Former Student)	800원	1000원

3. Input the Alien Registration Number by using the number keys and push the [확인](check) button.



If you want to delete your Alien Registration Number, push the [삭제](delete) button.

If you succeed in input the Alien Registration Number, you can see your information. So you push the [확인](check)button.

주민등록번호 13자리를 정확히 입력하십시오.

700923-*****

학 적 사 항 확 인	
학 번	21268212
성 명	에원앙
영문명	YE WIN AUNG
대 학	박정희정책새마을대학원 석사학위과정
학과(부)	공공정책리더십학과
생년월일	1970년 09월 23일
최종학적	재학

취소 확인 삭제 0 정정

1 2 3
4 5 6
7 8 9
삭제 0 정정

If not, you see the following picture.

주민등록번호의 자릿수를 확인바람 means "check your Alien Registration Number"

확 인

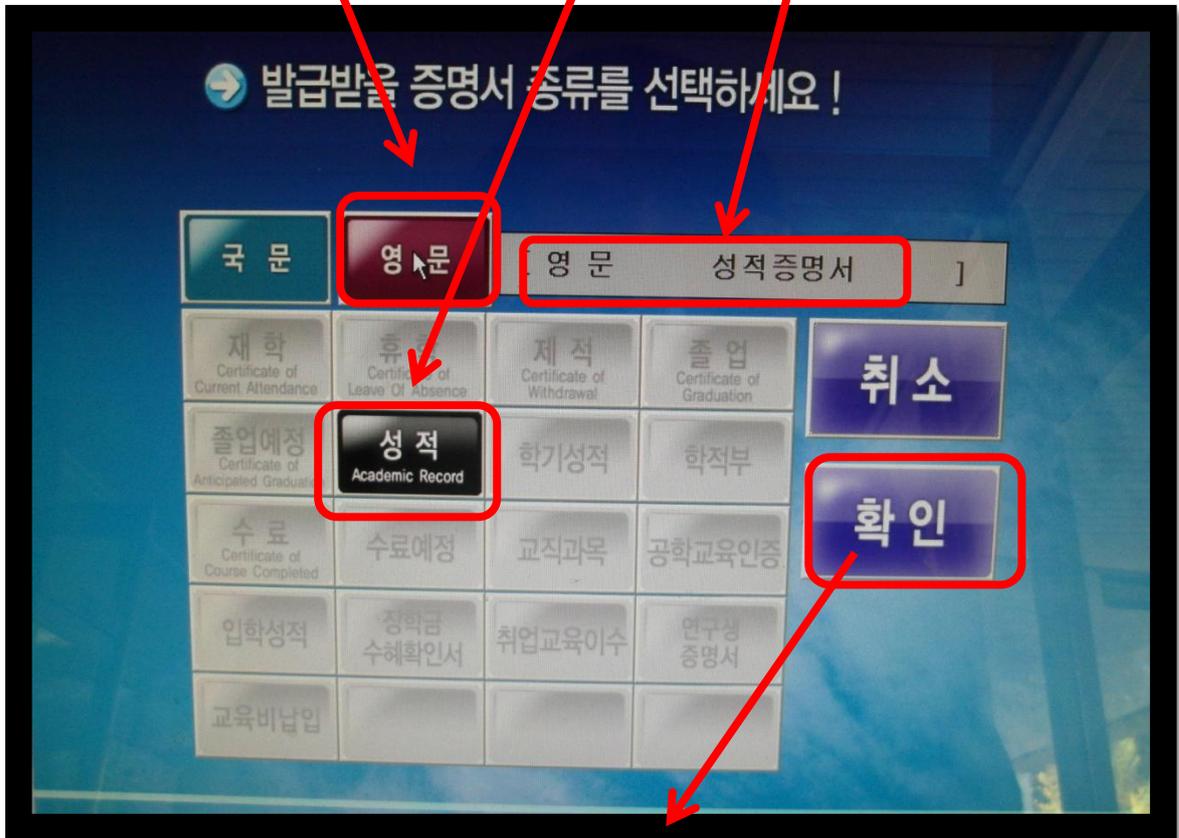
주민등록번호의 자릿수를 확인바람..

확인

취소 확인 삭제 0 정정

4. Push the [영문](English) button and [성적](Academic Record) button.

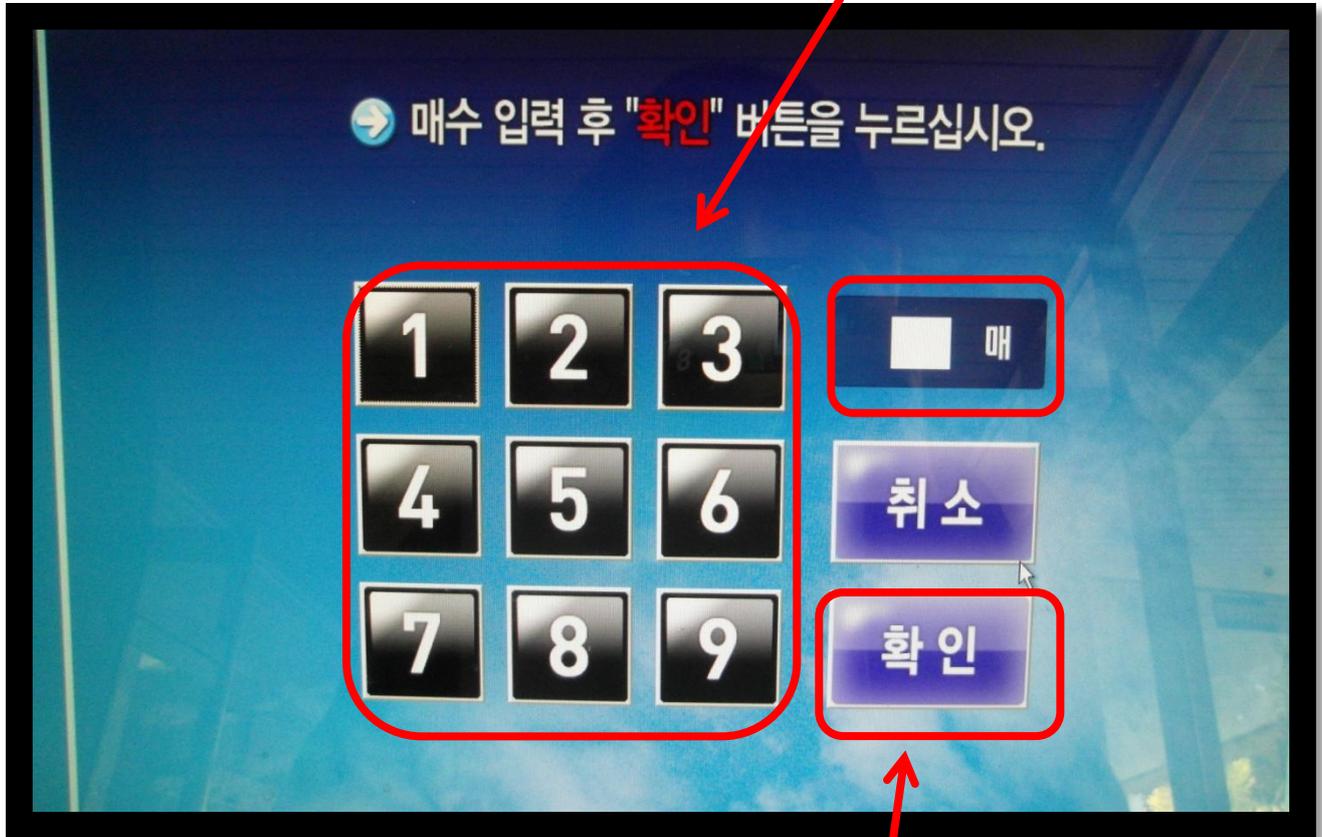
After that, you can see the 영문성적증명서(English Academic Record).



If you checked it, push [확인](check)button.

5. Push the number of paper by using the number keys.

For example, if you want to two papers, you put the '2' button.



Check number and then push the [확인](check)button.

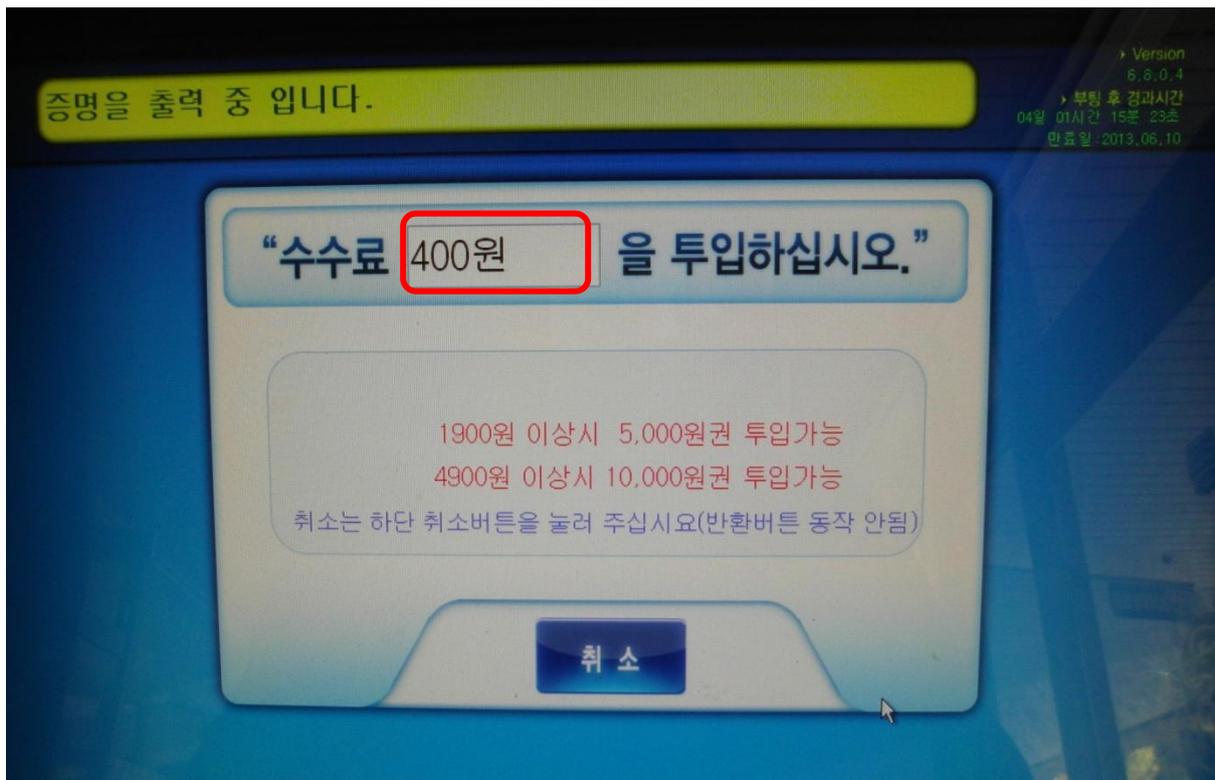
6. Check all things and push the [인쇄](Print)button.



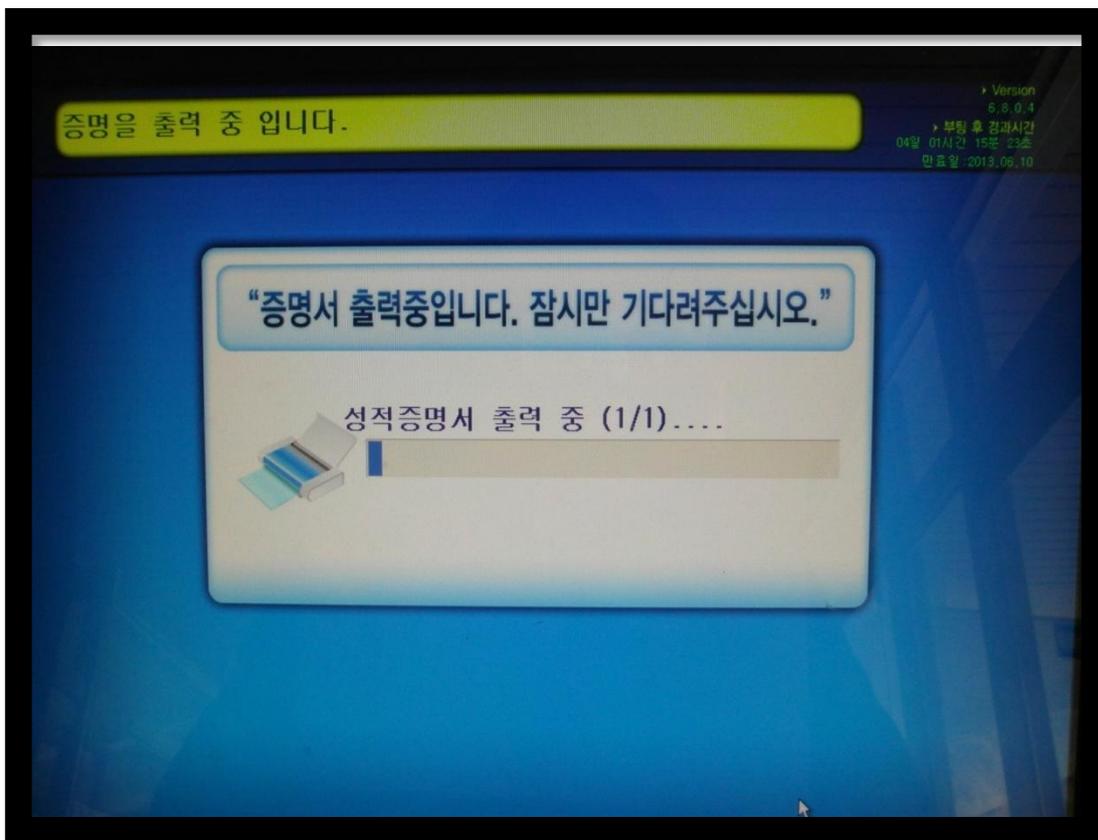
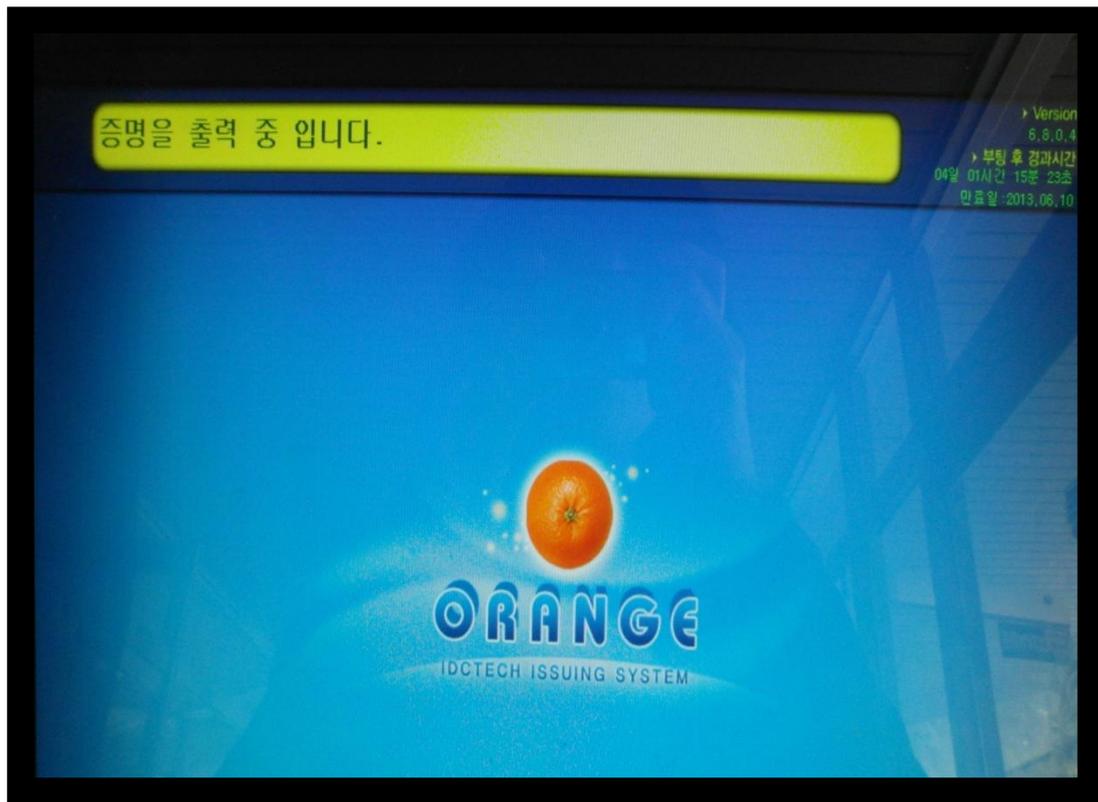
Korean/English, Certificate type, Number of paper, Price

(영문 : English 성적증명서 : Academic Record)

7. Insert the money which is seen in the monitor



If you succeed in all steps, you can see the following pictures in the monitor.



Get your certificates.