



- Emart America.
 - 웹사이트: <http://www.emartcompany.com/en/main.do>
 - 위치: Cypress, CA
 - 설립년도: 1993 년
 - 직원 수: 10,001+ employees

Korea's first hypermarket, EMART, has rapidly grown as a major shopping destination for daily consumer goods, beginning with its first store in Changdong. The number of EMART stores exceeded 100 when it acquired Wal-Mart Korea in 2006. Currently, we operate 157 domestic stores (including EMART Traders, as of 2017). Overseas, we operate 1 store in Vietnam, open 2 store in Mongolia through a franchise agreement and plan to grow our global operations with entering into overseas markets in U.S

1. 인턴십 포지션: Accounting
2. 직무 내용:
 - a) Collect and organize daily company credit card receipts
 - b) Check and input company credit card expenses into system; prepare bi-weekly payments
 - c) Record and issue bi-weekly reimbursements
 - d) Input company bills into system and issue checks in timely manner
 - e) File check-copy and invoice documents in folders
 - f) Assist in monthly closing with checking all expense category
3. 급여: 시급 \$16.00/hour
4. 베네핏: Lunch, PTO
5. 근무시간: 40h/week
6. 자격 요건:
 - a) Bachelor's degree (major in Accounting or Business preferred)
 - b) Having basic accounting knowledge
 - c) Good communication skills with own team members and others within company
 - d) Open to learning new materials and helping the team with new projects
 - e) Detail-oriented in accounting tasks
 - f) Analytical skills to check accuracy of data
 - g) Ability to finish tasks in given time
 - h) Proficiency in Microsoft Excel, Word, Power Point, and Outlook
 - i) Ability to communicate in English (speaking and writing)
 - j) Experience in Accounting program recommended