

## UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

UZBR000204--Junior Gender and Development Officer

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

## General Information

<b>Country of Assignment</b>	Uzbekistan
<b>Host Institute</b>	Food and Agriculture Organization of the United Nations
<b>Volunteer Category</b>	International University
<b>Number of Volunteer</b>	1
<b>Duration</b>	6 months
<b>Expected Starting Date</b>	10-08-2020
<b>Duty Station</b>	Tashkent [UZB]
<b>Assignment Place</b>	Family Duty Station

### Assignment Place Remark

UN University Volunteer Assignments are always without family.

### Living Conditions

The incumbent will live in Tashkent, the capital of Uzbekistan and Central Asia's premier metropolis, betrays little of its 2,000-year history as a crossroads of ancient trade routes. This modern city of 2.5 million people, the fourth largest in the CIS after Moscow, St. Petersburg and Kiev, holds many attractions, from imposing squares, monumental architecture and fine museums, to the mud-brick maze of the old Uzbek town, autumn colours on dappled poplar lanes and the sweet spray of fountains on burning summer days.

Tashkent city has necessary economic and social facilities at a reasonable price. Security is calm. There is no immediate threat of violence in the capital. Summers, between May and September, are hot ranging from 30 to 40 on average, while winters, from November to March, are moderately cold and with moderate amounts of snow.

## Assignment Details

T. +49 (0) 228-815 2000  
F. +49 (0) 228-815 2001

A. PO Box 260111, 53113 Bonn, Germany  
W. [www.unv.org](http://www.unv.org)

*We are inspiration in action*

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

**Assignment Title**

Junior Gender and Development Officer

**Organizational Context & Project Description**

Gender inequalities are rooted in socially constructed norms and practices that determine certain kinds of behaviour for women and men and assign the lower status to the female gender compared to the male. This is reinforced by ideological, economic, political, legal and institutional systems, public attitudes and stereotypes on gender roles that give less visibility to women's crucial contributions to agriculture, fisheries and forestry.

Addressing gender equality is a fundamental part of FAO's mandate. Social and economic inequalities between men and women undermine food security and hold back economic growth and advances in agriculture. The problems of hunger, malnutrition and rural poverty cannot be solved until and unless women and men are treated equally, and gender disparities are tackled. To ensure that gender equality issues are adequately addressed at all levels of the planning and implementation processes and throughout each Strategic Objective, gender has been incorporated into the FAO Strategic Framework as a *Cross-Cutting Theme*. This means that FAO recognizes the critical importance of the issue and commits to work towards gender equality in all areas of technical cooperation: food and nutrition security, agriculture, fisheries and aquaculture, forestry, natural resource management and environment.

In 2012, FAO endorsed a [Policy on Gender Equality](#), whose goal is to achieve equality between women and men in sustainable agricultural production and rural development with the aim of eliminating hunger and poverty. To accelerate its effective implementation, FAO Regional Office for Europe and Central Asia (REU) developed, adopted and implemented its first [Regional gender equality strategy and action plan 2017 - 2018](#) for promoting gender equality and the empowerment of rural women. This new Regional gender equality strategy for 2018-2022 represents the common vision of REU, the Sub-regional office for Central Asia (SEC) and the country offices of what FAO intends to achieve over the next four years in the region to promote gender equality and women's empowerment through its programming, and how. The strategy defines the roles and responsibilities of FAO's regional, sub-regional and country offices in gender mainstreaming and is supplemented by the Action plan which defines the priorities and actions of FAO REU gender programming, with the time bound outcomes, outputs and activities.

In this context, it is expected that the UNV will support the implementation of the FAO REU Regional gender equality strategy in Uzbekistan, along with the FAO Policy on gender equality. The UNV will also support the inclusive and sustainable implementation of the FAO – Uzbekistan Country Programming Framework

**Sustainable Development Goals**

5. Gender Equality

**Task description**

Under the direct supervision of Assistant FAO Representative in Uzbekistan and technical guidance of the Gender Team based in FAO Regional Office for Europe and Central Asia, the UN Volunteer will undertake the following tasks:

1. Assist FAO Office in Uzbekistan in implementing its Country Programming Framework 2018-2022 in a socially inclusive and gender-responsive manner;
2. Assist FAO Office to mainstream gender concerns into its on-going and pipeline projects;
3. Raise awareness of FAO colleagues and national partners in gender equality issues in the context of the Agenda 2030;
4. Assist the FAO office to conduct a stock-taking exercise (review of the programme portfolio from gender perspective);
5. Contribute to advocacy and training events in gender mainstreaming;
6. Perform other duties as requested by the AFAOR and REU Gender Team.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

**Results/Expected Outputs**

T. +49 (0) 228-815 2000

A. PO Box 260111, 53113 Bonn, Germany

F. +49 (0) 228-815 2001

W. [www.unv.org](http://www.unv.org)*We are inspiration in action*

- At least 2 advocacy/training events promoting rural women rights are conducted with the support of the UN University Volunteer;
  - At least 2 gender-mainstreamed/gender-focused projects assisted;
  - Contribution to the stock-taking report provided;
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

## Qualifications/Requirements

---

**Required Degree Level** Secondary education

### Education - Additional Comments

Currently studying towards a degree in **social science, sociology, gender** or other relevant field.

**Required experience** 0 months

### Experience Remark

- Demonstrated interest and/or experience (up to 2 years) in **gender, agriculture and rural development**
- Previous experience as a volunteer and/or experience of another culture, (i.e. studies, volunteer work, internship) would be highly regarded;

### Language

- English (Mandatory) , Level - Fluent
- AND - Russian (Optional) , Level - Working Knowledge

### Area of Expertise

- Other development programme/project experience Mandatory

### Area of Expertise Requirement

### Learning Expectations

Learning and development are a central part of the UN Youth Volunteer's assignment and take place before, during and after his or her assignment in the field. Ideally, offering diverse opportunities for learning and development aim to strengthen the volunteer's skills and competences, improve the quality of the assignment and keep the volunteer's motivation high.

Learning elements for the UN Youth Volunteer include the development of:

Professional skills: including specific competencies and reflection on assignment-related abilities; and on-the-job skills such as time management, problem solving, team building; and career preparedness such as interview skills, CV preparation, job searching.

Inter-personal skills: including communication and listening skills; multi-cultural awareness and cultural competency; and conflict and stress management.

Volunteering-related skills: including leadership; civic responsibility; and engagement and active participation.

Beyond the learning opportunities provided by UNV, the host agency will support knowledge and capacity development in the technical areas that are relevant to the UN Youth Volunteer's assignment. The host agency will provide, at its expense, UN Youth Volunteers with equal opportunity to participate in training courses and workshops offered to its personnel.

**Need Driving Licence**

No

**Competencies & Values**

- Accountability
- Adaptability and Flexibility
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Creativity
- Knowledge Sharing
- Respect for Diversity
- Self-Management
- Working in Teams

## Conditions of Service and other information

---

**Condition of Service**

[Click here to view Conditions of Service](#)

**Conditions of Service:**

Note on novel coronavirus – COVID-19.

The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) per month and is paid at the end of each month to cover housing, utilities,

**T.** +49 (0) 228-815 2000

**A.** PO Box 260111, 53113 Bonn, Germany

**F.** +49 (0) 228-815 2001

**W.** [www.unv.org](http://www.unv.org)

*We are inspiration in action*

The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of (choose from the drop down menu the appropriate rate here): US\$990 The VLA base rate is a global rate, while the PAM is country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org> .

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis. .

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the UN Volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and also in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements). UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for the final repatriation travel (if applicable). UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

### **Supervision, induction and duty of care of UN Volunteers**

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

#### **Application Code**

UZBR000204-6773

#### **Application procedure**

This assignment is funded by KOICA, therefore only Korean nationals are eligible to apply.

Eligible candidates must be between 18 and 29 years of age and enrolled at a university throughout the assignment.



Please apply via the link below. You can then either log in if you already have an account or register via 'Candidate Signup'.

You may apply to a maximum of three assignments per advertisement and indicate your order of preference in the 'Additional Remarks' section of your profile.

**Application deadline: 10 May 2020**

**Selection process**

Only shortlisted candidates will be contacted. The selection will be done by the UN Host Entity at the level of the country of assignment. Interviews will be conducted by the UN Host Entity between 2 and 19 June.

**Pre-departure training in Korea**

The selected candidate will be invited to attend a training prior to deployment. The training will take place from 20 to 31 July 2020.

**COVID-19: The training and assignment start dates may be postponed due to the COVID-19 context.**

**doa.apply\_url**

<https://vmam.unv.org/candidate/show-doa/VVpCUjAwMDlwNA==>

**Disclaimer**

*United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.*