



- CJ Foodville
  - 웹사이트: <https://cjamerica.com/>
  - 위치: Commerce, CA
  - 설립년도: 2004 년
  - 직원수: 총 40 여명 (CA 헤드쿼터 기준 25 여명)
  - 연간 매출액: \$22 million

CJ America, together with its subsidiaries and affiliates, is leading the dynamic and fast-growing businesses in areas including Food & Food Service, Bio, Entertainment & Media, and Logistics. CJ America's leaders manage and collaborate with U.S. affiliates to adapt to current market trends, creating long-term business plans to inspire new ways for all to experience Korean cuisine and culture.

CJ Foodville is a compound word combining 'Food' and 'Village', pursuing toward a comfortable, relaxing, and fun family restaurant where customers can feel the same way when enjoying having a meal with families and neighbors in the village. This is a strong expression of CJ Foodville to deliver family-like, touching service to customers.

1. 인턴십 포지션: **SCM Order Processing Coordinator** handles all order documents and data for purchasing/warehousing operation and inventory check including data input to FG-Biz, issuing order sheet, organizing data and works of P/T workers in W/H, assisting W/H Supervisor
2. 업무내용:
  - Order process
    - Receiving orders, input into the system, print all the ordered list and hand over to warehouse workers
    - Adjust order quantity communicating with stores and issue picking list
    - Input PO information into the system and print all the ordered list and hand over to warehouse for receiving
    - Verify invoices of venders with quantity and amount when it is delivered based on PO
    - Check and verify item and quantity when receiving and shipping out
    - Daily inventory check, if necessary
  - Inventory
    - Keep and track the precise records of all incoming and outgoing products
    - Confirm receiving and shipping out daily to keep right daily inventory data
    - Report any issues such as shortages, overages, aging, etc
    - Participate in monthly physical inventory check
3. 급여: \$13.00/hour
4. 근무시간: 9:00 am – 6:00 pm
5. 베네핏: 점심 제공
6. 자격요건: 인성이 바른 지원자 / 영어 업무 가능한 지원자

\* 할로윈 (Halloween) 을 맞아 오피스 내부를 decorate 한 모습입니다.



<인터뷰 예상질문>

1. 이력서를 기본으로 자기소개 부탁드립니다.
2. 일하신 경험이 있다면 구체적으로 어떠한 일들을 했나요?
3. SCM 포지션에 대해 아는대로 설명해주시기바랍니다.
4. CJ Foodvill 에 아는대로 설명해주시기바랍니다.